

## Minutes Liaison Meeting 25<sup>th</sup> January 2017

### **TCSU President:**

- Thanks given to liaison committee. TCSU elections will be competitive this year.

### **Dean:**

- Undergraduates may now invite 2 guests to formal. College Council is to be consulted about whether BA Society will also be allowed this privilege.

### **Senior Bursar:**

- Pink week donations. TCSU is to go through the list of possible donations.

### **TCSU Vice President (on behalf of TCSU President):**

#### Referendum:

- High turnout, about 190 people and 90% of people voted in favour of changes to the constitution. The roles of Secretary and Vice President have been merged and the welfare sub committee are now executive positions.
- Constitution Changes were taken to College Council last week and approved in advance.

#### Staff Names:

- Proposal to create a website page of pictures and names of the fellows and staff who students interact with on a daily basis.
- The feedback from staff is that they are reluctant. Junior Bursar to check again with staff.
- The Dean points out that it is possible to find out people's names in person.
- It would take a long time to alter the website.

#### New Court Laundrettes:

- TCSU heard that a room had been set aside in New Court for a laundrette. Junior Bursar to check on that.

#### Green Impact Team:

- TCSU Environmental officer wanting sustainable food week, having information on a notice board about different food choices, 2 vegetarian food options for lunch/dinner on certain days.
- The proposal for a Green Impact Team went to council last week and there was great support. Junior Bursar scheduled to meet TCSU Environment Officer. At University level there has been engagement on environmentally friendly catering. Ian to be involved in discussions too.
- BA Society is organising a 'sustainable food week'. Catering manager already aware and supportive. Head gardener looking at setting aside an allotment for vegetables.

#### Pool table in Burrell's Field Common Room:

- There used to be a pool table in the bar. TCSU have funds to buy a new one. Junior Bursar will look into it. The Pool society had concerns about not having a table in College.

### **BA society:**

#### BA Room rules:

- The BA Society can't physically enforce certain rules like alcohol consumption. BA Society asking the Liaison Committee for advice on what should be done.
- The Dean suggests putting a CCTV camera in the BA room so if there are incidents, we do have some information as the catering department are responsible for certain areas of College. The BA Society are not expected to police it. The Committee suggests that if the BA Society have a suspicion in advance that unlawful activity will take place or if they catch it happening at the time, this should be made known to the Porters.

#### Membership issues:

- The BA Society Constitution includes normal members, associate members and honorary members in the Society. 'Associate members' are 4<sup>th</sup> year undergraduates and 'honorary members' are those who have been recommended by their tutors, for example visiting students. The BA Society is not aware of there being any 'honorary members' currently.
- The Dean suggests membership is kept to junior members of college only. As Post-Doctoral students only started being members recently, we will wait and see what kind of mutual arrangements are agreed. Proposal to potentially remove honorary members from the constitution when it is renewed this year.

#### BA Formals:

- Affiliate members are allowed to buy BA formal tickets at BA price. The Catering Department has an age system so if students are over the age of 21 they can book a ticket. This is not consistent with BA member rules. It depends on whether the College Council think that the money which is spent on the BA students is being used in the right way. There is list of degrees of the 4<sup>th</sup> years who count as BA Society associate members.
- The Senior Tutor would like a list written down of who the BA society would like to be members. This will be taken to Council and run past Catering.
- Some alumni think they are entitled to BA formal tickets. The Constitution says anyone with a MA degree can use the BA rooms and attend BA formals. The BA society don't know the rules on this.
- Alumni are already offered a dinner at high table. The Dean proposes to charge full price for those who have left. There are administrative costs for allowing alumni to dine.
- The Senior Tutor proposes a trial period for one year: Those who hold MA degrees are allowed to eat at high table once a term. Those who do not have MA degrees but have graduated in the last 3 years can go to a BA dinner with a guest. This will be charged at the BA rate but no more than 4 alumni are to be at any one dinner. This will be reviewed after a year.

#### Senior Tutor:

- Thanks given to the TCSU Committee for their role over the last year. Master to invite TCSU for lunch.

#### Forwarding Mail:

- Porters currently forward Royal Mail delivered letters received in the Christmas, Easter and Long Vacations to students who live in the UK.
- This is particularly time-consuming for the Porters. The proposal is that they do not forward mail for UK students in Christmas and Easter vacations but continue to forward mail to students in the Long Vacation.

- Trial to occur over Easter Vacation to see if it causes problems to undergraduates. The College notes that there may be exceptional cases for certain individuals where special arrangements can be made. TCSU is to publicise this trial.

#### TCSU Welfare Page:

- TCSU is to review the information available on their website on the welfare pages. The Senior Tutor would like to have a more developed welfare page which shows prospective applicants that there is sufficient support available in College. We need to show that we care for students and welfare provision but that more details are on the intranet for current students.

#### **Junior Steward:**

- to talk to the Junior Bursar about issues raised regarding outdoor seating. The Senior Tutor, thinks it's a good idea for outdoor spaces to be created.

#### **Junior Bursar:**

- Building work at Heffers up until the 8<sup>th</sup> February from 6-8pm. An announcement has gone out to those affected. Works Department have ensured that disturbance will be minimised.
- TCSU President to talk to the Junior Bursar about Vacation room rates.