

Summary: Liaison Committee Minutes **23 November 2016**

Wk. 7 Michaelmas

Meeting II

Present

1. Prof Barnard, Senior Tutor (Chair)
2. Prof Kusakawa, Dean of College
3. Dr Pullen, Junior Bursar
4. Mr Bourne, Assistant Bursar
5. Mr Landman, Senior Bursar
6. Dr Fairbrother, TCSU Senior Treasurer
7. Dr Larsen
8. Dr Curran
9. Prof Elliott, Steward
10. Dr Bowyer, Chaplain
11. Martin Freimuller, TCSU President
12. Finn Kristensen, TCSU Vice President
13. Laura Hildt, TCSU Environment Officer
14. Filip Sczypinsky, BA Society President
15. Rozi Vófely, BA Society Secretary
16. Mark Burrell, BA Society Liaison Officer

Apologies received

17. Claudia Dickinson, TCSU Secretary

Agenda items

Senior Steward

1. Replacement of the painting in the bar

TCSU President

2. TCSU Constitutional Reform
3. Fraud incident 18th November
4. TCSU Yearbook Sub-Committee
5. Use of Trinity Logo for Trinity-themed clothing and accessories

Junior Bursar

6. Petty theft on exit day
7. ANUK inspection

Senior Tutor

8. Freshers' Week Planning
9. Vacation Storage
10. PREVENT
11. Intermission
12. Safeguarding Policy

SENIOR STEWARD

Item 1: Bar decoration

The Senior Steward asked for ideas to replace the large painting by the entrance of the bar. The BA President noted that this had been discussed in Food Committee meetings, although the Food Committee had not yet come up with any firm proposals.

TCSU PRESIDENT

Item 2: TCSU constitutional reform

The TCSU President proposed amendments to the TCSU Constitution to clear up outdated provisions, merge the offices of Vice President and Secretary and incorporate Welfare Subcommittee roles on the Executive Committee. No objections were raised and it was decided that the next step should be to let Dr Fairbrother examine the proposals in detail before raising them again next term.

The BA President also observed that the BA Society is considering constitutional changes. The Senior Tutor suggested that a referendum be held before submitting them for approval.

Item 3: TCSU fraud

The Committee discussed the recent fraud incident that saw the TCSU lose £1,000 to an email scam. Dr Fairbrother and the Junior Bursar both observed that there should be more vigilance in future. The Dean suggested a system of internal protocols such as different email addresses when requesting money transfers.

Item 4: yearbook subcommittee

The TCSU President raised the possibility of paying a committee to produce a yearbook for each graduating year. The Senior Tutor observed scepticism around the table but a suggestion was made that information and pictures for the project should be crowd sourced. There were also questions as to demand.

Item 5: Trinity-themed Clothing.

The committee raised no objections, but the Junior Bursar suggested that designs should be run past the Communications Officer to ensure consistency.

Item 5(a): Green impact team

The TCSU Environment officer proposed a Green Impact Team comprising students and fellows. The Junior Bursar expressed his support. The Senior Tutor asked for a formal report on the matter.

JUNIOR BURSAR

Item 6: Petty theft on exit day.

The Junior Bursar urged vigilance at a time of fewer daylight hours and more opportunities for thieves around Exit Weekend.

Item 7: ANUK Inspection

The Junior Bursar observed the College's strong positive score on the recent peer review scheme, though noted the problem of building condition reports and student satisfaction surveys. In future, the latter would probably be done by College rather than the TCSU.

SENIOR TUTOR

Item 8: Freshers' Week Planning

The Dean will take the lead for planning freshers' week to make the process more efficient. The planning process will be brought forward to 1 March.

Item 9: Vacation storage

There will be more reviewing and refinement of the vacation storage scheme to optimise it for next Easter.

Item 10: PREVENT

Trinity has passed the Government's initial PREVENT assessment, but will have to submit two reports in April and December 2017 then annually in December thereafter.

Item 11: Intermission

[Not discussed]

Item 12: Safeguarding policy

The Senior Tutor asked for student input on the College Safeguarding Policy.