

## **Liaison Committee Minutes**

Wednesday 21<sup>th</sup> November 2:15pm, Old College Office

### Attendance:

Professor Worster (Senior Tutor)  
Dr Rod Pullen (Junior Bursar)  
Stuart Haigh (TCSU Senior Treasurer)  
Christopher Stoltz (Chaplain)  
Professor Kevin Gray (Dean)  
Dr Coe (Fellow)  
Dr Levitin (Fellow)  
Gonzalo Garcia (BA Society President)  
Emma Colliver (TCSU Vice-President)  
Tom Clewlow (TCSU Treasurer)  
Matthew Willetts (TCSU Secretary)

### **1. Matters arising from last meeting's minutes**

### **2. Matters arising from College Council**

### **3. Matters arising from the Senior Tutor**

### **4. Matters arising from the Junior Bursar**

#### **4.1 Late night noise in College**

There have been many reports this term to porters to break up from rooms or reduce noise level. Sometimes people leave one room and then move to another. Students think that the college is being tougher, but in fact the students are making more complaints.

The college is reacting to complaints from students and neighbours.

The Dean endorses this. Mutual respect has decreased and perhaps penalties will be the approach in the future.

The Senior Tutor has also noticed this change in perception.

16 incident reports, 4 from porters patrols, 12 from students and it is not localised in an particular part of college. 11 of these 16 occurred in one week, though it has now dropped down to around 1 a week.

#### **4.2 Storage facilities for overseas students**

There is very limited space in college for vacation storage. The number of overseas students is increasing and space is not. There is also an increase in CamSIS UK students who are wishing to store possessions in the storage facilities, but they are crowded. Therefore only those for whom CamSIS shows an overseas address will be accepted as an overseas student for storage purposes.

### 4.3 Tourist arrangements

Tourist access under Queen's Gate does not work and will be moved back to Great Gate. Access to the screens will be limited. A notice board will be removed but that is not an issue

### 4.4 Theft

The end of term is a time for petty theft. It is dark making access into college easier. Suitcases left at the bottom of staircases and laptops go amiss. Emails have been sent out and there is agreement that an email should be sent out.

The Dean notes that there is an insurance policy covering college rooms which would cover losses, perhaps subject to requirements.

## 5. **Dean's Business**

### 5.1 Responsibility for guests

Junior members are responsible for guests on college property, and if any damage is caused then the relevant member will be held responsible

## 6. **Steward's Business**

## 7. **Matters arising from TCSU**

### 7.1 Vegetarian food in Hall

The variety of food is a recurring problem. This has been mentioned in a general way to Ian Reinhart but there is not much info yet. TCSU puts forward the idea of a voting button at the waste disposal area of hall that can give data on what the student body likes, and the catering manager has agreed to this in principle.

Senior Tutor reports that there used to be a junior catering committee which should be reconvened.

### 7.2 Dryers in Bishop's Hostel Laundry

No members of staff regularly checks, but it is possible to report via the trinity works department website and the college knows about this issue.

Lack of spare parts makes repair difficult

Another idea is to reprogram the dryers to work for longer – ideally 20 minutes rather than 10 minutes for one token on the magnetic cards.

Circuit City is a laundry company that has tendered an offer to the Work's Department to renovate the College's system.

### 7.3 SALTO locks on Nevile's/Queen's Gate

Has been discussed previously, many reasons for SALTO lock on Nevile's Gate, principally reducing unauthorised access into the College.

There are two versions of SALTO locks:

- 1) A pad like Whewell's court
- 2) A battery powered lock

The pad requires serious modification to the structure of the gate that is not acceptable, but previously the battery powered locks have not been of sufficiently quality and small size. The technology has now improved that the battery locks are now favourable. The JB would rather that the Nevile's gate became deactivated at say midnight rather than being a 24 hour access point, though there are issues about how the access should be regulated but the general opinion is that the benefits in security to the college in halting unguarded access to the college, especially at weekends, will outweigh other issues such as a potential damage from people having to open the gate and take a bike though at the same time, which can be mitigated.

#### 7.4 Locks for vacation storage

The principle is fine, but finding the time to do a survey and attach it. TCSU is fine with the differentiation in quality of rooms. The JB will talk to the clerk of works about a timetable.

### 8. Matters arising from the BA society

#### 8.1 BA rooms

Gonzalo relates that the BA rooms have been left in a poor state, and as a separate matter there were two people sleeping in the BA room, which the college will be sure to want to avoid in the future. This hopefully is a one off, though it has happened intermittently in previous years. The BA society would like the college authorities to be able to tell the BA society which cards have been used to access the SALTO lock to the room around the time of a specific incident.

The JB says that someone a few years ago, who was not a student of the college, lived in college for many months. After it was noticed many people came forward voicing their suspicions, so in future members of the college should voice concerns about the people seen in college to the porters.

### 9. AOB