

8/3/17

Second Liaison Committee Meeting, Lent Term

March 8th, 2017

Minutes

Present

Prof. Barnard, Senior Tutor
Mr Bourne, Junior Bursar
M. Burrell, BA Liaison and Welfare Officer
Dr Curran
Dr Fairbrother, Senior Treasurer of TCSU
L.D. Gaviano, TCSU Vice President
T. Henley Smith, TCSU President
Prof. Kusakawa, Dean of College
Mr Landman, Senior Bursar
Dr Larsen
F. Szczypinski, BA President
R. Vofely, BA Secretary

Chair

Senior Tutor

Minutes

TCSU Vice President

- *Book grants*

Senior Tutor: Alternative suggested; deal offered by the Heffers Manager for a system of discounts for Trinity students buying their books at Heffers.

The details and terms of the Heffers proposal have been forwarded to the TCSU President for further consideration.

- *Security of rooms in Great Court*

Junior Bursar: Incidents have taken place in which people entered students' rooms; a reminder to ensure that all entrance doors are closed and locked, so as to be secure, especially in Great Court.

- *Leaving the Junior Combination Room (JCR) in an acceptable state*

Junior Bursar: Students should be more respectful when using the room, and it is important to leave it in an acceptable state. This has not always been the case in the past, and photographic evidence of the state in which the JCR has been left on past occasions has been provided for the Committee to consider.

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TCSU representatives to make students aware of the matter at the termly Open Meeting.

- *Permission for club/society photographs*

Junior Bursar: Request to TCSU and BA societies to remind their members that a permission must be granted to take club or society photographs on the premises.

- *Roof climbing*

Junior Bursar: Such practice is dangerous and has occurred repeatedly in the past weeks, especially in Great Court. TCSU to admonish students of the risks inherent to such actions, and that in the event of repeated offence the Dean will get involved.

- *Fire drill malingering notice*

Dean: It is of paramount importance that students report to assembly points *promptly* in the event of a fire drill, rather than deliberately ignoring porters or being engaged in other activities. It is also essential that all overnight guests are registered at the Porters' Lodge upon entrance into College, so that Porters will be aware of their presence in a fire drill. BA and TCSU representatives to warn students that the Dean will soon take action were this behaviour to be repeated in the future, insofar as the Dean is aware of the list of past offenders.

- *Cambridge University cards*

Dean: As university regulations clearly state, under no circumstances should students give their university cards to others, in that there have been instances of individuals entering other Colleges using other students' identity. Students are also to be reminded that a situation in which individuals who are not members of College have access to Cambridge University cards and so to numerous College rooms would represent a significant security risk.

- *Food donation box proposal*

BA Liaison and Welfare Officer: Proposal to place collection boxes in both Porters' Lodges for around a week at the end of Easter Term. Two students involved with the FoodCycle Charity will collect the content of the boxes daily and ensure that the donations are all dry and non-perishable food. Junior Bursar to set up a meeting between the BA Liaison and Welfare Officer and the Head Porter to that effect.

- *Freshers' Week*

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TCSU representatives to soon meet with the Dean for the planning of Freshers' Week. Marquee financing mentioned by the Senior Treasurer of TCSU as an issue that will be addressed at the meeting with the Dean and TCSU.

- *Next Committee meetings*

The likely dates for the two Easter Term Liaison Committee meetings are May 3rd and June 7th. TCSU Vice President to liaise with the Senior Tutor for their confirmation, and to then update the rest of the Committee on this matter as soon as possible.