

Minutes for Liaison meeting 2nd March

Junior Bursar

- Proposal for *student accounts* to be settled by 4 weeks within start of term instead of the current 2 weeks. However, fines will be doubled for late payment (£10,20,30). Members of meeting agreed this was sensible to allow for overseas students setting up bank accounts and for students receiving loans/bursaries.
- 10pm *lock up time of gym* must be strictly observed due to safety risks for groundsman. Security cameras do not cover whole area.
- *Non-residential room occupation* has had a significant take-up. Meeting between TCSU and College early next term to consider arrangements for this year. This will lead to further meetings with the accommodation office in the next year.
- *College Furniture*- £10,000 purchased by TCSU, other half by catering department. By late April will be sorted. Catering manager to draft a proposal to college council.
- *Room ballots* will be slightly late due to New Court problems. There are issues for the longer term with increasing numbers of students requesting special rooms for welfare/medical/religious reasons, to the potential detriment of others higher up the ballots. To be discussed further at a future meeting.

TCSU Vice President

- *Book Grants* need to be adjusted, proposal for a certain level of money available (say £100) which will fund 50% of all book purchases by each student, or perhaps even software. However, it was discussed that some students don't spend any of grant.

Dean

- *Alcohol provision at formal*, two types of tickets available, a drinking and a non-drinking. Will be discussed at catering meeting the feasibility and pricing. Discussion that a soft drink ticket could be purchased so tickets are the same price. Alcohol will be served by the staff at undergraduate formal hall.
- *Alcohol served in public rooms*, for events in public rooms, alcohol must be provided by college, catering staff won't have to serve the alcohol.
- TCSU is to conduct a *survey of formal hall* as requested by the catering manager. Dean has given permission for first themed formal after Easter Vacation.
- A *group study room* should be made available. Currently there are no rooms bookable by students. Suggestion of one of the two levels of the JCR may be made bookable by certain hours of the day for group study purposes- TCSU to be in charge. White Book would need to be changed. In future room bookings to be made easier and online.
- Introduction of *guidance documents* made available to incoming members of college. More advice than rules about behavior and etiquette expected of them at university. TCSU to contact Dean on relevant officers who could help. Dean to contact BA Society Liaison officer for advice and distribution of documents.

Senior Tutor

- *Mental Health Advisor's* hours have been increased from 4 to 8.
- College is to set up a *Post-Doctoral Society* for those with no affiliation with colleges. Trinity looking to host 10% of the 3,500 in Cambridge. Will have benefits such as use of the bar, formal hall and library. Applications open to Cambridge post-docs but idea is for fellows to nominate their own post-doctoral workers. Small joining fee. Events put on 4 times per quarter. Try to get a science, arts and gender balance with admission.
- Moore, Beale and Sargent *fund* to be amalgamated with Projects fund.
- Andrew Bowyer organizing a memorial service for Oscar Binns.
- TCSU raising issues of student representation on committees, at undergraduate and postgraduate level. Where attendance is agreed, it is important that there is attendance by these representatives.
- *Prevent Strategy* on anti-terrorism/anti-extremism, Trinity is waiting for the OIS to send further details and therefore is running behind its own schedule.
- Andrew Bowyer offering to take on role of the *Safeguarding Policy Officer*. This policy is aimed primarily at under 18s visiting Trinity on admissions events/visiting students. Liaison committee to review policy document.
- University urging students to fill out *National Student Survey*, but college doesn't want this to detract from filling out Student Questionnaires which are vital for the running of the college. Martin to speak to Sian about incentivizing this.
- Support for *Travelling Studentships*. Recent government scheme for grant of £10,000 for post graduate study, Trinity notes this is not enough. It is proposed that there will be 4 £5,000 awards available to supplement those doing postgraduate work at another university in the UK or the EU. Also looking to set up a separate scheme for internships or work experience for which people cannot get funding, for instance in the Charity Sector.

TCSU President

- *BME harassment policy*. However Dean notes there is a general harassment policy which should cover this and also White Book covers this too. BME officer to look at current provisions. Sian is working hard with Mental Health and Disabilities officer to put policies together in one place online so they can be accessed easily.
- *Environmental stickers* for light switches/taps etc., will be discussed in meeting with Environmental officer and Junior Bursar next week.
- Three TCSU officers creating *paper on discipline for behavior at formal hall*. Dean to see paper before Open Meeting.
- *Kitchen Fixed Charge*- to be raised with Steward.
- *TCSU Planning Day* will be held in Junior Parlour as Deighton Room is for fellows use only.
- A *Gender Survey* is to be sent out to members of Trinity in the next week. Female and non-binary members can express their experiences of gender in College. Mimi needs to finish gender biased language in College Documentation paper as currently no LGBT+ officer. Dr Curran would be happy to help with documentation.