

Minutes for Liaison Meeting- 27th April 2016

Dean

Documentation for guidance on social-media sites:

- Advance notice of *new policy documentation* coming through, Dean to speak to TCSU and BA Society separately.
- Student's hosting these websites must have *responsibility about content of websites*.
- In preparation to go in place for next year. Meeting to come after undergraduate exams.

Wolfson seminar room:

- Setting up one of the *Wolfson seminar rooms as a study room*. Mechanism would be to email accommodation office to book a room, unfortunately one still has to fill out a form but only requires the student to sign. For group study only. Accommodation office happy to do this- TCSU needs to speak to Anita about how this will happen.

Senior Tutor

Council:

- Biological Sciences *Post-* re-advertising as did not successfully fill the post. Posts in Medicine and Chemical Engineering have been appointed.
- *Access-* permission for a second schools' liaison officer, putting money into two access initiatives, likely to be a third and fourth coming soon. One is to work alongside Villiers Park (especially The Swindon Centre) which supports students from those from disadvantaged backgrounds who have a prospect of getting into Oxbridge. Second is connected with Felixstowe Academy and targeting Maths-raising the standard of learning overall.
- *Thanks* to outgoing BA representatives.

Caesarean Sunday:

- Extensive police presence at event, have been arrests in the past. Likely to be press coverage. Encouragement for students *not to be involved*.

Prevent strategy:

- Mainstream Prevent i.e. *keeping it a part of other documents* instead of having a separate document. Link between people who are vulnerable and prevent can fit within broader welfare policies. Process of building up to 1st August deadline.
- *Contingency planning committee* trying to mainstream prevent and keep it within college committees. Ask BA and TCSU presidents to come along to Contingency meetings.

Non-binary document:

- The College is still happy to help but no one has been in contact. Still no TCSU LGBT+ officer and document has not been finished. Mimi cannot commit the time to it. BA officer happy to work as a counselling officer but not as a full post.
- Alcohol Working Group Survey- email gone out today.
- Rod's last year as Junior Bursar, retiring at Christmas. The process is underway for finding his successor.

BA Society

BA to use TCSU meeting room:

- BA would like *access to TCSU meeting room*. Just for committee meetings. College are happy with that. SALTO lock so can be programmed to allow access.

SALTO locks on cupboards:

- Problems with the mess with kitchens a few years ago, so locks installed on cupboards. Usually left unlocked anyway as have to go to porters' lodge. Want to buy *expensive equipment* for room, so would like SALTO locks on cupboards. No practical problem but can't give access to specific groups. All requests for database have to be authorised.

Fellows booking BA formal tickets:

- Sometimes request from a *fellow to book 10-15 tickets* for formal, debate whether to charge internal price or external price. Should it be enforced that guests must be from Trinity? Not yet a problem but worried if there is an increase as this takes up space for BA students. BA Catering to contact Senior Tutor.

Mental health advice training:

- Request from BA welfare officer for college to *offer a course* for mental health first aid course. Helpful for Juliet Bistow (mental health advisor) to explain what students can and cannot do. Chaplain to be informed. Perhaps useful to put document in place for student welfare officers. TCSU producing mental health strategy. Sian Gardner writing document for safeguarding vulnerable adults which includes a section on mental health. TCSU welfare sub-committee are there to give information about where to access support. Add link for Juliet Bistow to TCSU website.

TCSU Vice President

Use of WPR:

- Any change to the use of the WPR needs to go through liaison. *Review* use over rest of term. Meeting with Junior Bursar and TCSU to talk about alternatives.

Library:

- Meeting with librarian, *extending library hours, borrowing periods and reducing fines*, was made apparent that some of the changes would take years rather than terms. Operational matters are not in college statutes, changes of ordinances. Vice-President to write a short paper about what students want. Minutes for the meeting with the librarian to be run past him to make sure he is not misrepresented.

Trinema:

- Trinema requested funding for a projector and sound system, will be going to council. TCSU will give funding as long as there is a *storage space*. Junior Bursar to think of space.

Junior Bursar

- Accommodation office say the non-residential room occupation system worked well. Strategies for Christmas vacation, TCSU to meet with accommodation office in May Week as first week of Michaelmas is not a good time.
- New Court Satisfaction survey to be released before end of term.
- ANUK inspection, registered with them as provider of student accommodation, every 3 years have to conduct peer review, questionnaires in next few weeks and other colleges to get Trinity students views.
- Room charges- room rents have risen by 3% over last year, costs in college have risen by more than that.
- Student accounts, what discussed at last liaison meeting to be implemented at beginning of Michaelmas.
- Trinity do not have power to evict squatters. For the moment problem is solved, looking at what practical measure we can take to not let it happen in first place.